

**CALL FOR ABSTRACTS**  
**For SALAS Conference 2018 Poster Presentations**  
**DEADLINE of Submission : 30<sup>th</sup> Sept 2018**

The SALAS committee encourages researchers, technical staff and students from institutions of higher learning (polytechnics, universities) to share their work via poster presentations. Prizes will be awarded for best posters in each of two categories:

a) Lab animal scientists/technical staff

b) Students

Please follow the guidelines below to submit an abstract.

1. **ABSTRACTS** : not to exceed 300 words are accepted for review.
2. **PREPARATION**: The abstract should be a brief summary of the paper and must include an introductory sentence stating its purpose, a brief description of the work and the results/conclusions. Acceptable topics include laboratory or clinical investigations (including case reports), husbandry, management, animal welfare and the 3Rs. Illustrations are not allowed in the abstract. Topic reviews and abstracts with no results will not be accepted.
3. **RESPONSIBILITY**: Authors have full responsibility for any statements submitted. Material already in print in other scientific publications should not be submitted and will be disqualified from the poster competition. Authors must disclose and explain any potential conflicts of interest in a separate letter enclosed with the abstract.
4. **TITLE**: Capitalize all letters and keep title brief. Font: Times New Roman, size 18
5. **AUTHORS**: List using family name first followed by initials; followed by institutional affiliations Font: Times New Roman, size 12, italics. (Eg. *Wong, PK & Mason, TM. Dept. Medicine, National University of Singapore, Singapore*).
6. **TEXT**: Lower case letters. Font: Times New Roman, size 12. Indent beginning paragraph three spaces. The text must be in single line spacing. Use only very common abbreviations. Non-proprietary (generic) names are required the first time a drug is mentioned and are to be written in lower case letters.
7. **SUBMISSION REQUIREMENTS**: Send the abstract by email as an MS Word file to: [secretary@salas.sg](mailto:secretary@salas.sg)  
Indicate name of corresponding author (if different from presenting author), organisation, category A or B, email and telephone contact.

**Categories**

- A) Lab animal scientists/technical staff: Must be employed by or officially associated with the organisation where the work was done.

Poster presenter must pay full registration fee. Please refer to the section on conference registration in the association's website for more details

- B) Students: Must be a student at the institution of higher learning where the work was done. Students must submit their abstract through their lecturers. **Abstracts which are accepted for the conference will be given a waiver of conference registration fee for the presenting author.**

Submissions will be reviewed by the SALAS Committee to determine suitability for presentation at the Conference. The presenting/corresponding authors of accepted abstracts will be notified by email 3 weeks before the conference. To be eligible for the poster competition in either category, the staff or student must be the first author and present the poster at the conference.